

## Adding PublicHealthLearning.com as a Safe Sender

If you have not been receiving emails from the [www.publichealthlearning.com](http://www.publichealthlearning.com), they might be going to your Spam/Junk Email folder. Follow these steps to add PublicHealthLearning as a safe sender.

### Outlook

- From within Outlook, on the Tools menu, click on "Options"
- In Outlook 2003/2007:
  - From the Tools dropdown list, select "Options"
  - Click on "Junk E-mail"
- In Outlook 2010:
  - Click on the "Home" tab
  - In the Delete group, click on "Junk"
  - From the dropdown list, select "Junk E-mail Options"
- Click on the "Safe Senders" tab
- Click on "Add"
- In the "Enter an e-mail address or Internet domain name to be added to the list" text box, add the following:
  - [www.publichealthlearning.com](http://www.publichealthlearning.com)
- Click OK to save your settings

### Hotmail

- From your inbox, click on the "Settings" icon (looks like a cog or gear) on the upper right side of the screen.
- Select "More mail settings"
- Click on "Safe and blocked senders"
- Click on "Safe senders"
- Add the following to the list of safe senders:
  - [www.publichealthlearning.com](http://www.publichealthlearning.com)

### Gmail

To add a safe sender in Gmail, you need to add them to your contacts.

- From your inbox, click on the "Gmail" dropdown list on the upper left side of the screen.
- Select "Contacts"
- Click on the "New Contact" button
- Add an entry for the following email address:
  - [noreply@www.publichealthlearning.com](mailto:noreply@www.publichealthlearning.com)

### Yahoo

To add a safe sender in Yahoo mail, you need to add them to your contacts.

- From your inbox, click on the "Contacts" tab on the upper left side of the screen.
- Click on "New Contact"
- Add an entry for the following email address:
  - [noreply@www.publichealthlearning.com](mailto:noreply@www.publichealthlearning.com)